

Walnut PONY Baseball By-Laws

2025-26

ARTICLE I- NAME AND FORM

1. SECTION 1 - NAME – This organization shall be known as Walnut PONY Baseball Corp (hereinafter referred to as “League”).
2. SECTION 2 - FORM – The League is a non-political, non-sectarian organization.

ARTICLE II – OBJECTIVE, PURPOSE AND LIMITATIONS

SECTION 1 -: The objective of the League shall be to implement athletics for youth of the community and impart the ideas of good sportsmanship, honesty, loyalty, courage and reverence so that they may become well adjusted, stronger, and happier and will grow to be healthy and trustworthy adults.

SECTION 2 -: This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the California Nonprofit Public Benefit Corporation Law for charitable and public purposes. This corporation is organized exclusively for charitable purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1954 (or corresponding provisions of any future United States Internal Revenue Law). Notwithstanding any other provision of these By-Laws, this corporation shall not, except to an insubstantial degree, carry on or engage in any activities or exercise any powers that are not in the furtherance of the purposes carried on in (I) by corporation exempt from the federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (of the corresponding provisions of any future United States Internal Revenue Law).

SECTION 3 - LIMITATIONS:

POLITICAL ACTIVITY: No substantial part of the activities of this corporation shall consists of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate in or intervene in (including the publishing or distributing of statements in connection with) any political campaign on behalf of any candidate for public office.

PROPERTY: The property, assets, profits, and net income are dedicated irrevocably to the purposes set forth in Section 2 above. No part of the profits or net earnings of this corporation shall never benefit of any of its Directors, Trustees, Officers, Members, Employees, Volunteers or to the benefit of any private individual.

ARTICLE III - MEMBERSHIP

SECTION 1 - ELIGIBILITY: Any persons sincerely interested in active participation to the effect of the objectives of the League, may become a member.

- A. PLAYER MEMBER: Any youth meeting the (1) age requirements, (2) health requirements, (3) authorized boundaries of the League shall be eligible to compete for participation during regular season play, but shall have no rights, duties or obligations in the management or in the property of the League.
 - a. AGE REQUIREMENTS: Youth aged three (3) years to eighteen (18) years, inclusive, with their birth date prior to April 30th of the playing year (Or if PONY changes the league age), are eligible to participate in the League.
 - i. The Player’s birth date shall be certified by birth certificate, hospital certificate, passport, state issued identification or driver’s license.
 - ii. Presented to the League Registrant or League Director at the time of registration, or no later than the League’s tryouts for the anticipated group.
 - iii. Original copies are only allowed. No copies will be accepted.
 - iv. Documents presented, as proof of birth must bear the signature of an authorized official of the issuing agency.
 - v. Notarized statements are not acceptable.

Walnut PONY Baseball By-Laws

2025-26

- b. HEALTH REQUIREMENTS: The health requirements include the Player Agent and Team Manager's assessment of the youth's physical and mental condition and an ability to pass an insurance examination if required by the Board of Directors.
 - c. AUTHORIZED BOUNDARIES: Boundaries are unlimited however, All-Star players shall play in the Walnut Pony League during the regular season as per PONY rule book. If a player plays in multiple PONY leagues during the regular season, they are ineligible to represent Walnut as an All-Star.
- B. REGULAR MEMBERS: Any parent, guardian or legal representative of a registered Player Member, is automatically a Regular Member with all rights and responsibilities. In addition, all Directors, Managers, Coaches or others serving in the capacity will be considered to be Regular Members.
- a. A Regular Member will have voting privileges as described elsewhere in the By-Laws.
 - b. All Regular Members will abide by the League "Code of Conduct and Playing Rules" and the decisions of the Board of Directors.
 - c. As used hereinafter, the word Member shall mean a Regular Member unless otherwise stated.
- C. BOARD MEMBERS: Any parent, guardian or legal representative of a registered Player Member voted in based on annual elections is considered a Board Member.

SECTION 2 - OTHER AFFILIATIONS: Members, whether Regular or Player, shall not be required to be affiliated with other organizations or groups to qualify as a Member of the League.

SECTION 3 - SUSPENSION OR TERMINATION: Membership may be suspended, or terminated by resignation or action of the Board of Directors.

- A. The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline, suspend or terminate the membership of any Member for the current term year where the conduct of such person is considered detrimental to the League.

The Member involved shall be notified of the action taken and the general nature of the charges as soon as possible and within seventy-two (72) hours by telephone, telegraphic email, personal notice or registered mail. The Member shall have the right to appear before a majority of the Board of Directors at any regular or special meeting for the purpose to appeal such action.
- B. In the case of a Player Member, notice will be given to the parents and to the manager of the team of which the player is a Member (if applicable). Parents of said player may attend the meeting in which any action is appealed. The manager may also appear in the capacity of an advisor.
- C. Notification of any action shall be the responsibility of the League President or any other Board Member as directed by the President.
- D. Warnings can be served as verbal or written on a case by case basis. All actions will be reviewed by members of the Executive Board or General Board as needed.

Walnut PONY Baseball By-Laws

2025-26

SECTION 4 - ETHICS AND CONDUCT: All board members are expected to act with honesty, integrity and openness keeping in mind that they serve as role models for the players in the League.

- A. The Board will not tolerate physical, mental or sexual harassment by other Board Members, Managers, Coaches or Player's Parents/Family Members.
- B. Conflict of interest on the part of a Board Member is to be disclosed. Such person shall avoid voting on an item related to their conflict of interest and shall, if requested by the President, absent themselves from the meeting until discussion and subsequent voting on such subject has been completed.
- C. Board Members are forbidden to use their position and authority as a Board Member to unduly pressure the league to purchase and/or use products (such as baseballs, trophies, or snack bar supplies), or services (such as umpires, ground care, fund raising) which would provide profit to that individual or to a specific group of individuals.

ARTICLE IV - DUES

SECTION 1 - Dues, membership fees or registration charges shall be permitted as a prerequisite to play in the League.

SECTION 2 - Dues for Regular and/or Player Members may be fixed at such amounts, as the Board of Directors shall determine prior to the beginning of any membership period.

SECTION 3 - Unless approved by the Financial Committee, Members who fail to pay their fixed fees prior to the respective draft, by vote of the Board of Directors, may be dropped from the rolls and shall forfeit all rights and privileges of membership.

SECTION 4 - Board Member Registration Policy

1. First year (new) board members and returning board members will be provided with the following
 - a. Reduced single player registration fee. First year board member's registration fee is paid in full up front and is reimbursed at the end of the Allstar Season based on duties fulfilled. Raffle tickets may be sold as an optional league fundraiser.
 - b. If they have more than one child, the next player(s) will be half off the posted registration fees for the respective division.
 - c. If the board member does not have a child in the league, they may elect to sponsor one player (family friend, grandkid, nephew/niece etc) at the discounted rate of \$100 raffle ticket fee. The parent of the sponsored player is responsible for league snackbar duty requirements.
 - d. If the sponsored child is not your own child, you may only sponsor one player and the additional discounts do not apply. The parent of the sponsored player is responsible for league snackbar duty requirements.
 - e. Discounted registration must be completed through the Walnut Pony website using a discount code.
 - f. Board members who fail to fulfill their responsibilities (attend board meetings, league sponsored events and hosted summer tournaments) will be required to pay full player registration fees that season.

SECTION 5 - The League will provide liability insurance.

Consent for treatment of a Player Member must be provided to the team by the Player Member's parent, guardian or legal representative by the team's first practice.

Walnut PONY Baseball By-Laws

2025-26

SECTION 6 - Refund Policy

Refund requests made *prior to the registration deadline* will be honored less a \$25.00 processing fee.

Refund requested *after the registration deadline* but before the player is placed on a team will be honored at a 50% rate. No refund is available once the player has been placed on a team.

Check Return Policy - Any check payable to WVPB that is returned will incur a \$25.00 fee.

ARTICLE V - MEETINGS

SECTION 1 - GENERAL MEETINGS: The general meeting of the Members of the League shall be held at a minimum once a month; for purposes of receiving reports and for the transaction of League business.

SECTION 2 - SPECIAL MEETINGS: Special meetings of the Members of the League may be called at the President's discretion, or upon written request of five (5) league members. The President shall call a special meeting to consider a specific subject. No business other than that specified in the notice of meeting shall be transacted at any special meeting of the Members.

Notice of such meeting of the Members shall be mailed or otherwise subsequently announced at least 24 hours, (1) , in advance, setting forth the place, time and purpose of the meeting; or in lieu thereof, notice may be given in such form as may be authorized by the Board of Directors, from time to time, at a regular convened meeting.

SECTION 3 - QUORUM: A quorum of the Board of Directors must be present at the meeting for the transaction of any business. A quorum shall consist of 51% of filled positions.

SECTION 4 - RULES OF ORDER: "Robert's Rules of Order" shall govern the proceeding of all meetings, except where it conflicts with the By-Laws of the League.

- A. It will be understood that a majority vote of a quorum is required to pass, oppose, or table any motion, with the understanding that an abstention does not count as a vote.

(While Robert's Rules of Order are recognized format for setting procedural matters, they can require interpretation by a knowledgeable person, and, in general, are written for a more formal type of meeting than is usually associated with this type of organization. It is suggested that meetings not be bogged down with constant reference to the Robert's Rule where no serious challenge to the procedure is made.)

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1 - BOARD:

- A. The management of the property and affairs of the League shall be vested in the Board of Directors.
- B. The number of Directors shall be fifteen (15) minimum.
- C. The Directors shall enter upon the performance of their duties the first week of August and continue until their successors take office on August of the following year.
- D. An optional joint meeting between the outgoing and the newly elected Directors shall occur during the first week of August for the purpose of transferring all records concerning operations of the League, with all office obligations transferred at this time.
- E. The Directors shall document job activities performed during the year. This documentation shall be given to the League President before the annual turnover meeting for use by the succeeding year Directors.
- F. A Board Member who misses three (3) consecutive meetings/events or three (3) out of five (5) successive meetings/events between January 1- July 31, will be reviewed for board dismissal, based

Walnut PONY Baseball By-Laws

2025-26

on board vote. Unless previously arranged with the Executive Board.

- G. Mandatory snack bar shifts for Board Member is **two** 4 hour shifts a month for the regular season. Hosted Summer All Star Tournament Season will be **four** 4 hour shifts minimum. Failure to comply will result in a forfeit of fee reimbursement.

SECTION 2 - REQUIRED DIRECTORS:

- A. President
- B. Senior Division Executive Vice President
- C. Junior Division Executive Vice President
- D. Secretary
- E. Treasurer
- F. Registrant
- G. Snack Bar Director
- H. Assistant Snack Bar Director
- I. Sponsorship Director
- J. Team Parent Liaison
- K. Publicity Director
- L. Field and Maintenance Director
- M. Safety Director and Maintenance Assistant
- N. Equipment Manager
- O. Junior Player Agent (Foal, Shetland, Pinto)
- P. Senior Player Agent (Mustang and Bronco)
- Q. Pony Player Agent
- R. Select Player Agent
- S. Champions Player Agent
- T. Webmaster
- U. Statistics Director
- V. Social Media Director

SECTION 3 - ELECTION: The Board of Directors shall, by plurality vote, fix the time and method of election of the ensuing year's directors. The election shall be held a month prior to the end of the regular season with results to be posted on the final weekend of games. All members must have an opportunity to vote.

- A. To be eligible to hold the office of League President, Senior or Junior Division Executive Vice Presidents, the member must have been on the Board of Directors for a minimum of one (1) years.
- B. Candidates may only run for one position. In the event that no board member meets the 1 year requirement for Senior or Junior VP Positions, the position may be filled by any board member interested and will be voted on by the Board.
- C. President shall hold two full season term or commitment unless voted out by Board of Directors or public election.
- D. All positions are posted near the snackbar. Interested parties sign up for positions.
- E. Registered parents can vote, one per player. Ballots counted by a minimum of one Executive board member and the Election Committee.
- F. Any member voted off of the Board of Directors are not eligible to run for a position.
- G. Any Parent engaged in disciplinary action during the season are not eligible to run for a position
- H. Executive Board Members must have their own player in the league.

Walnut PONY Baseball By-Laws

2025-26

- I. Executive Board (President, Vice President, Secretary and Treasurer) positions have a maximum 2 term in their position.
- J. Executive Board officers shall serve two-year terms, with staggered elections to ensure continuity. Elections for the President, Junior Division Executive Vice President and Treasurer shall be held in odd-numbered years. Elections for the Senior Division Executive Vice President and Secretary shall be held in even-numbered years.
- K. No individual may serve more than two consecutive full terms as President. Filling a vacated or partial term shall not count as a full term. After serving two consecutive terms, a President must take at least a one-year break from the office of President but may serve in another Board position during that time. After the break, they may again be eligible for election as President.
- L. All other Directors of the Board shall serve one-year terms and may be re-elected without limit.
- M. To implement staggering, the Treasurer shall serve a one-year term in 2026. Beginning in 2027, the Treasurer shall serve a two-year term in odd-numbered years.

SECTION 4 - VACANCIES:

- A. If any vacancy occurs on the Board of Directors by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular or special meeting of the Board of Directors called for that specific purpose.
- B. In the event that a newly elected Board Member declines to serve his/her position, the candidate who ran for the same position with the next highest votes shall be offered the position. If no such candidate exists, the position may be filled by a majority vote of the Board of Directors.
- C. A Board Member who misses three (3) consecutive meetings/events or three (3) out of five (5) successive meetings/events will be reviewed for board dismissal, based on board vote. Unless previously arranged with the Executive Board.

SECTION 5 - DUTIES AND POWERS:

- A. The Board of Directors shall have the power to appoint special committees as it shall determine necessary and properly delegate such powers to the appointed Members of the committee as deemed advisable.
- B. The Board of Directors may appoint such Officers or Agents as they may deem necessary or desirable and may prescribe the powers and duties of each.
- C. The Board of Directors may appoint such Rules and Regulations for the conduct of its meetings and the management of the League, as it may deem proper.
- D. The Board of Directors may, by majority vote, censure a member because of a rules violation or unethical behavior. A censure would revoke the voting privilege of the offending board member for a period of time deemed necessary by the board.
- E. The Board of Directors shall have the power by a two-thirds (2/3) vote of those present at any regular or special meeting to discipline, suspend or remove any Director, Officer or Committee Member of the League in accordance with the procedure set forth in Article III Section 3(A), and Article V Section 3.
- F. The Board of Directors shall receive at the General Meeting of the League, a report, verified by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by it, where located and where and how invested, the amount and nature of the property acquired and the manner of the acquisitions; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes,

Walnut PONY Baseball By-Laws

2025-26

objects or persons to or for which such application, appropriations or expenditures have been made. This report shall be filed with the minutes of the General Meeting.

ARTICLE VII – COMMITTEES

SECTION 1 - EXECUTIVE COMMITTEE: The Board of Directors may appoint an Executive Committee, which shall consist of the President, Senior and Junior Division Executive Vice-Presidents, Secretary and the Treasurer. The Executive Committee shall advise and assist the Directors of the League in all matters concerning its interests and the management of its affairs and shall have such other powers as may be delegated to it by the Board.

SECTION 2 - RULES COMMITTEE: The Board shall appoint a Rules Committee consisting of Senior and Junior Division Executive Vice Presidents, Secretary, Player Agents, Stats Coordinator and Web Master. The Committee shall review and propose revisions to the Rules and By-Laws as needed and present it to the Board of Directors for approval. Besides the appointed board members this committee is open to all interested members.

SECTION 3 - ELECTION COMMITTEE: The Board of Directors shall appoint an Election Committee for the purpose of conducting the annual election and counting the votes of the Board of Directors. The Committee shall consist of:

- A. Two current Board Members, one of which will chair the Committee.
- B. At least one (1) Regular Member who is not running for office.

SECTION 4 - BUILDING AND PROPERTY COMMITTEE: The Board of Directors may appoint a Building and Property Committee consisting of the Field and Safety Directors, Field and Safety Assistant and as many Board of Directors and/or regular members as deemed appropriate by the Board of Directors. The Committee shall investigate and recommend sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations other than normal maintenance, and supervise the performance of approved projects. This committee may be combined with the Grounds Committee.

SECTION 5 - GROUNDS COMMITTEE: The Board of Directors may appoint a Grounds Committee, which shall be responsible for the care and maintenance of the playing fields, building and grounds. It shall operate with the amount appropriated in the approved budget for that purpose. The Committee may be combined with the Building and Property Committee.

SECTION 6 - MANAGERS COMMITTEE: The Board of Directors may appoint a Managers Committee consisting of the Senior and Junior Divisions Executive Vice Presidents and League Player Agents. The Committee shall interview and investigate prospective managers and coaches and recommend acceptable candidates to the Board. It shall, during the paying season, observe the conduct of the Managers and Coaches and report its findings to the President or Board of Directors, investigate complaints concerning Managers, and Coaches and report its findings to the President or Board of Directors, investigate complaints concerning Managers, and Coaches, and make a report thereof to the President and the Board of Directors, as the case may be.

SECTION 7 - UMPIRE COMMITTEE: The Board of Directors may appoint an Umpire Committee consisting of three (3) Board Members. The Umpire Coordinator shall be the chairman of the Committee and the assistant Umpire Coordinator will be co-chairman. The Committee may recruit, interview and recommend to the Board for appointment, a staff or Umpire and replacements for the officiating of Pinto, Mustang, Bronco, Pony, and Colt League games.

SECTION 8 - INTER-LEAGUE COMMITTEE: The Board of Directors may appoint an Inter-League Committee consisting of the League President as Chairman, Junior or Senior Division Executive Vice-Presidents, Player Agent and Umpire Coordinator. The Committee shall assist in establishing inter-league functions, including the selection of members of the tournament sites and tournament directors.

SECTION 9 – SNACK BAR COMMITTEE: The Snack Bar Committee shall consist of a Snack Bar Director, Treasurer and President. The Snack Bar Committee shall operate under the same By-Laws as the Board of Directors.

Walnut PONY Baseball By-Laws

2025-26

The Snack Bar Committee shall maintain a checking account. Such funds are to be utilized by the Snack Bar Director to purchase food and supplies for the operation of the League Snack Bar. Any funds in excess of \$1,000.00 shall be transferred to the League's general bank account at least monthly. This checking account shall be regulated as stated in Article XI of the By-Laws with the following exceptions:

- A. The Snack Bar Director will maintain, or cause to be maintained, adequate records as to the funds received and distributed.
- B. The Snack Bar Director shall submit a written financial report weekly to the Treasurer
- C. The Snack Bar Director shall submit a written financial report to the Board of Directors on the first meeting of each month. The report shall consist of all activity (deposits and expenses) from the previous month.

SECTION 10 - AUDITING COMMITTEE: The newly elected President, Treasurer, Snack Bar Director, and Sponsorship Director will be the members. The Committee will be chaired by the Treasurer. The Committee will review and the League's books and records annually, prior to the transfer of responsibility and attach a statement of their findings to the annual financial statement of the League; this Committee will secure the services of a Certified Public Accountant or Certified Audit Specialist to accomplish such review.

SECTION 11 - PROTEST/DECISION COMMITTEE: The Protest/Decision Committee will review and investigate all official protests. The Committee will consist of the President, Senior and Junior Division Executive Vice Presidents and involved Player Agent. It shall also investigate all violations of League rules, including the League's "Code of Conduct." The Committee will report its findings and decisions to the Board of Directors. Decisions made by the Protest/Decision Committee may be appealed to the President of the League, who shall present it to the Board of Directors for the final decision. Judgment of the Committee will be in effect until such time.

SECTION 12 - SPECIAL PROJECTS: The Board of Directors, by majority vote, may appoint Members to this position, if deemed necessary, to fulfill a specific requirement for a specific project. The Board of Directors shall decide if this appointed position has voting privileges.

ARTICLE VIII - DIRECTORS AND POWERS

SECTION 1 - PRESIDENT- The President shall:

- A. Be elected to a 2 year term.
- B. Be a voting member of the Board of Directors in the event of a tie.
- C. Attend PONY league Presidents meetings.
- D. Preside at all meetings of the Board of Directors, members, and Executive Committee.
- E. Be responsible for conducting the affairs of the League and for executing the policies established by the Board of Directors.
- F. The President or such other Officer as he/she may designate in writing, shall have the power to make and execute for and in the name of the League, such contracts and leases that have received the prior approval of the Board.
- G. Investigate complaints, irregularities and conditions detrimental to the League and report thereon to the Board of Directors of Executive Committee as circumstances warrant.
- H. He may with the assistance of the Player Agents, examine the application and supporting proof of age document of every player candidate and certify his residence and age eligibility before the player may be accepted for try-outs and selection.
- I. Attend or delegate a Senior Executive Board Member to attend all Park Commissions, Planning Commissions, School District Sports Council and City Council meetings pertaining to the League.
- J. Be a member of the Auditing Committee.
- K. Shall be notified of all committee meetings.

Walnut PONY Baseball By-Laws

2025-26

SECTION 2 - SENIOR DIVISION EXECUTIVE VICE PRESIDENT - The Senior Division Executive Vice President shall:

- A. Be a voting member of the Board of Directors.
- B. Fulfill all the responsibilities of the President when said person is absent.
- C. Be the Chairperson of the Senior Division Protest/Decision Committee: and oversee the determination of the All-Star selection pool and team formation in all the Senior Divisions. If the Senior Executive Vice President is involved in the same division then the Junior Vice President will be chairman. If both V.P.s are involved in the division then the President will take over (if needed the Secretary, then the Treasurer, and so forth).
- D. Be the Chairperson of the Opening/Closing Day and Tournament Committees of the Senior Division.
- E. Be a member of the Rules Committee.
- F. Communicate in writing all manager warnings and suspensions for violations of the "Code of Conduct" and Playing Rules in the Senior Division. Administer and follow up disciplinary actions and assure compliance of all rules of the "Code of Conduct" by all Senior Division Managers.
- G. Tally the All-Star ballots with the Junior Division Executive Vice Presidents and Player Agents.
- H. Have other such duties as may be assigned to him/her by the Board of Directors or President.
- I. Oversee Mustang, Bronco, Pony and Colt Division.

SECTION 3 - JUNIOR DIVISION EXECUTIVE VICE PRESIDENT- The Junior Division Executive Vice President shall:

- A. Be a voting member of the Board of Directors.
- B. Fulfill all the responsibilities of the President when the President and Senior Vice-President are absent.
- C. Be the Chairperson of the Junior Division Protest/Decision Committee: and oversee the determination of the All-Star selection pool and team formation in all the Junior Divisions. If the Junior Executive Vice President is involved in the same division then the Senior Vice President will be chairman. If both V.P.s are involved in the division then the President will take over (if needed the Secretary, then the Treasurer, and so forth).
- D. Be the Chairperson of the Opening/Closing Day and Tournament Committees of the Junior Division.
- E. Be a member of the Rules Committee.
- F. Communicate in writing all manager warnings and suspensions for violations of the "Code of Conduct" and Playing Rules in the Junior Division. Administer and follow up disciplinary actions and assure compliance of all rules of the "Code of Conduct" by all Junior Division Managers.
- G. Tally the All-Star ballots with the Senior Division Executive Vice Presidents and Player Agents.
- H. Have other such duties as may be assigned to him/her by the Board of Directors or President.
- I. Oversee Foal, Shetland, and Pinto Divisions.

SECTION 4 - SECRETARY- The Secretary shall:

- A. Be a voting member of the Board of Directors.
- B. Keep the minutes of the proceedings of all meetings of the League.
- C. Create and distribute board meeting agenda
- D. Account holder and signer on main bank account
- E. Maintain appropriate files, mailing lists and necessary records for the League.
- F. Handle all correspondence specifically connected with League functions.
- G. Notify Directors of all regular and special Board meetings, and in addition will notify Regular Members of any and all General Meetings.
- H. Prepare Managers' packet for the draft.
- I. Reserve location for all meetings.
- J. Maintain liability and medical insurance policy files and claims. Be a member of the

Walnut PONY Baseball By-Laws

2025-26

Rules Committee.

- K. Carry out such other duties as are customarily incident to the office of the Secretary or as may be assigned by the Board of Directors or the President.

SECTION 5 - TREASURER- The Treasurer shall:

- A. Be a voting member of the Board of Directors.
- B. Account holder and signer on main bank account
- C. Receive all funds and securities and deposit it in a timely manner, in a bank or depository approved by the Board of Directors.
- D. Keep records for the receipt and disbursement of all funds and securities of the League.
- E. Under the direction of the President, shall prepare an annual budget for submission to the Board of Directors at the annual meeting.
- F. Submit a written Treasurer's report to the Board of Directors at the first meeting of each month.
- G. Coordinate the registration of players with respective Player Agents and be in charge of the collection of fees.
- H. Be a member of the Finance Committee.
- I. Be a member and chairperson of the Auditing Committee.
- J. Carry out such duties as are customarily incident to the office of Treasurer of as may be assigned by the Board of Directors.
- K. Shall turn over all necessary materials for tax preparation and independent audit.
- L. Be a signer on the League's general checking account, Snack Bar Director's checking account and reconcile statements on a monthly basis.
- M. Hold keys for and pick up all mail from Post Office box at least on a weekly basis and distribute mail as needed

SECTION 6 - PLAYER AGENTS - FOAL, SHETLAND, PINTO, MUSTANG, BRONCO, PONY, SELECT AND COLT DIVISIONS- The Player Agents shall:

- A. Be a voting member of the Board of Directors.
- B. Receive and review applications for player candidates for residence and age eligibility.
- C. Record all player transactions and maintain an accurate and up-to-date record thereof and notify the Secretary of any changes.
- D. Conduct the respective player tryouts, drafts and all other player transactions or selection meeting.
- E. Communicate and work with the Scheduler and Statistics Director on the League programs, concerning the League schedule and team make-up.
- F. Maintain a confidential waiting list of all player candidates signing up and/or registering after the last official registration date.
- G. Schedule and coordinate mandatory First Aid and Safety training clinics for managers.
- H. Inspect all practice and playing fields for safety related conditions.
- I. Report in writing any safety incidents to the Executive Board within 24 hours.
- J. Responsible for ensuring all Managers/Coaches obtain a Concussion Certification prior to the start of the season.
- K. Be a member of the Protest/Decision Committee.
- L. Be a member of the Rules Committee.
- M. Submit a list of all Managers and Coaches to the Board of Directors for approval.
- N. Conduct all meetings of Managers and Coaches.
- O. Review all League and Playoff games. Submit schedule for makeup games for approval by Board of Directors.
- P. Be a liaison between the Board of Directors and their respective Division.
- Q. Tally the All-Star ballots with the Senior and Junior Division Executive Vice Presidents.
- R. Carry out other duties as may be assigned by the Board of Directors or the President.
- S. Not manage or coach a team in the division they are overseeing.

Walnut PONY Baseball By-Laws

2025-26

- T. Must attend a full game on a weekly basis.
- U. Responsible for securing team managers and coaches for respective divisions.

SECTION 7 - LEAGUE SPONSORSHIP DIRECTOR- The League Sponsorship Director shall:

- A. Be a voting member of the Board of Directors.
- B. Coordinate and maintain an active sponsorship program. Communicate and work with the Publicity Director.
- C. Be a member of the Auditing Committee.
- D. Handle all team sponsorships
- E. Report monthly sponsorship activity to the Board of Directors meeting
- F. Ordering, hanging and removing sponsorship banners at the parks
- G. Audit sponsorship activity to confirm company or personal sponsorship checks are written to Walnut Pony Corp only
- H. Seek and secure corporate sponsorship from local businesses.
- I. Carry out other duties as assigned by the Board of Directors or President.

SECTION 9 - FIELD DIRECTOR- The Field Director shall:

- A. Oversee maintenance of all league fields.
- B. Be a voting member of the Board of Directors.
- C. Organize and oversee construction of all league fields.
- D. Oversees maintenance projects.
- E. Oversees field preparation and clean up.
- F. Inspect all practice and playing fields for safety related conditions.
- G. Schedule and coordinate Field Crew Day.
- H. Carry out other duties as may be assigned by the Board of Directors or the President

SECTION 10 - FIELD ASSISTANT- The Field Assistant shall:

- A. Be a voting member of the Board of Directors.
- B. Assist in planning and supervising construction.
- C. Assist in planning and supervising maintenance projects.
- D. Assist in planning and supervising field preparation and cleanup for each game.
- E. Assist in scheduling and coordinating Field Crew Day.
- F. Carry out other duties as may be assigned by the Board of Directors or the President.

SECTION 11 - EQUIPMENT MANAGER- The Equipment Manager shall:

- A. Be a voting member of the Board of Directors.
- B. Determine the equipment requirements of the League and supervise the acquisition and maintenance of said equipment. Report all findings to the Board of Directors.
- C. Coordinate Equipment Clean Up Day.
- D. Maintain records for such issues and at the conclusion of the playing season collect and store all equipment.
- E. Reconcile the records and report the status to the Board of Directors at the conclusion of the playing season.
- F. Be a member of the Finance Committee.
- G. Carry out other duties as may be assigned by the Board of Directors or the President.
- H. Order current season's baseballs and paint
- I. Collect equipment after each team's final game.
- J. Size and order uniforms for regular season and All Star seasons
- K. Issue equipment and uniforms to the Managers of each team.

Walnut PONY Baseball By-Laws

2025-26

SECTION 12 - REGISTRANT DIRECTOR- The Registrant Director shall:

- A. Be a voting member of the Board of Directors.
- B. Set up online registration for Rec Season, All Star Season and Select Season
- C. Coordinates tryout dates and on-site registration.
- D. Assist with coordinating drafts and assigning players to their appropriate teams.
- E. Report all online registrations and outstanding dues to the Board.
- F. Carry out the other duties as may be assigned by the Board of Directors or the President.

SECTION 13 - TEAM PARENT LIAISON- The Team Parent Liaison shall:

- G. Organize Team Parent Meeting
- H. Responsible for Team Parent communication ongoing
- I. Gather and complete background checks for all Managers, Coaches, Team Parent and Assistants
- J. Assist Publicity Director with all special events
- K. Properly maintain First Aid Kits.
- L. Carry out the other duties as may be assigned by the Board of Directors or the President.

SECTION 14 - WEB MASTER- The Web Master shall:

- A. Be a voting member of the Board of Directors.
- B. Post all league news on the website.
- C. Post all events on the website calendar.
- D. Post season schedule and standings on website
- E. Carry out any other duties assigned by the Board of Directors or the President.



SECTION 14 - SNACK BAR DIRECTOR- The Snack Bar Director shall:

- A. Be a voting member of the Board of Directors.
- B. Coordinate and supervise the activities of the Snack Bar Committee as per Article VII, Section 12.
- C. Account holder and signer on secondary Snack Bar bank account
- D. Purchase and stock inventory
- E. Submit a monthly financial statement at the first meeting of the month to each member of the Board of Directors.
- F. Carry out other duties as may be assigned by the Board of Directors or the President.
- G. Require food handler's card.
- H. Schedule Parent volunteers and fill open positions
- I. Schedule Board volunteers and fill open positions
- J. Follow up with volunteers to confirm they will show up
- K. Ensure all volunteers follow Los Angeles County Health Code Standards

SECTION 14 - SNACK BAR ASSISTANT- The Snack Bar Assistant shall:

- Be a voting member of the Board of Directors.
- L. Coordinate and supervise the activities of the Snack Bar Committee as per Article VII, Section 12.
- M. Account holder and signer on secondary Snack Bar bank account
- N. Submit a monthly financial statement at the first meeting of the month to each member of the Board of Directors.
- O. Carry out other duties as may be assigned by the Board of Directors or the President.
- P. Require food handler's card.
- Q. Snack Bar Assistant to open snack bar and train volunteers

Walnut PONY Baseball By-Laws

2025-26

SECTION 15 - SCHEDULER & STATISTICS DIRECTOR- The Scheduler & Statistics Director shall:

- A. Be a voting member of the Board of Directors.
- B. Coordinate Game Changer program for scorekeeping and statistics.
- C. Be a member of the Protest/Decision Committee.
- D. Schedule and confirm Umpires will be present for all games
- E. Schedule and confirm Scorekeepers will be present for all games
- F. Carry out other duties as may be assigned by the Board of Directors or the President.

SECTION 16 - PUBLICITY DIRECTOR- The Publicity Director shall:

- A. Be a voting member of the Board of Directors.
- B. Plan and supervise all publicity for the League
- C. Order and distribute League forms copies as needed, example: Registration flyers.
- D. Obtain school district approval to distribute registration flyers
- E. Secure and coordinate a league photographer for picture day
- F. Coordinate the procurement of all League trophies with the approval of the Board of Directors.
- G. Organize all special events (Opening Day, Closing Ceremonies, Family Fun Day, Movie Night)
- H. Carry out other duties as may be assigned by the Board of Directors or the President.

SECTION 17 - SOCIAL MEDIA DIRECTOR- The Publicity Director shall:

- I. Be a voting member of the Board of Directors.
- J. Maintain social media presence on Instagram, Facebook, Twitter etc.
- K. Respond to social media messages, questions & inquiries
- L. Deliver league stories to social media.
- M. Carry out other duties as may be assigned by the Board of Directors or the President.

SECTION 10 - LEAGUE FUNDRAISING DIRECTOR- The League Fundraising Director shall:

- G. Be a voting member of the Board of Directors.
- H. Coordinate all League fundraising events
- I. Coordinating raffle prize distribution on opening day
- J. Report finance and progress in monthly Board of Directors meeting
- K. Carry out other duties as may be assigned by the Board of Directors or the President.

ARTICLE IX - MANAGERS AND COACHES

SECTION 1- Team Managers shall be recommended annually by the representative division Player Agent and shall be approved by the Board of Directors. Written requests are required each year from all prospective managers/coaches. This applies to returning as well as new managers/coaches. Each manager must select at least one coach of at least eighteen (18) years of age, unless otherwise authorized by the Board of Directors. The Board of Directors shall approve all Managers and Coaches annually.

SECTION 2 - All managers and coaches are highly recommended to attend a mandatory coach's meeting with attendance monitored by the Player Agent. Live Scan screening or background check required before any team practices can take place. Each manager must be at least eighteen (18) years of age. All Managers/Coaches are required to obtain a Concussion Certification and Cardiac Arrest prior to the start of the season. All Managers/Coaches are required to attend the Coaches Meeting held by the board prior to the start of the season.

SECTION 3 - A Manager shall be responsible for the selection of his/her team, for equipment issued to his/her team,

Walnut PONY Baseball By-Laws

2025-26

the conduct of his/her coaches, parents, supporting fans and for following and enforcing the "Rules and Regulations" of this League as set forth by the Board of Directors.

SECTION 4 - All managers are responsible for setting up and breaking down the field after their game. If it is the last game of the day, managers need to put the equipment away in the shed. Failure to comply will result in disciplinary action.

SECTION 5-Team managers are responsible for the league sponsorship team minimum. Failure to comply may result in game suspension including but not limited to playoff games.

SECTION 6 - Carry out other duties as may be assigned by the Board of Directors or the President.

SECTION 7 - All Star Manager selection- Interested Managers will complete an application. Application will be reviewed by Player Agent and Board for approval. If multiple candidates are interested in the same manager positions, the Board will hold a panel interview and vote for the final manager.

ARTICLE X - PLAYING REGULATIONS

SECTION 1 - BASEBALL RULES- The official Baseball Rules and Regulations, as published by (1) PONY BASEBALL, INC., and (2) The Sporting News, shall be adhered to by the League.

SECTION 2 - LEAGUE RULES- The local "Code of Conduct and Playing Rules, (Rules and Regulations)" of the League shall be adopted by the Board of Directors at the meeting to be held not less the one (1) month prior to the first scheduled game of the season. The Local rules may modify the rules mentioned in Section 1 and have precedence over said Section 1.

SECTION 3 - PLAYING SEASON - The playing season for the League games shall be determined each year by the Board of Directors.

SECTION 4 - DIVISIONS - The League may consists of six (6) divisions. The Foal, Shetland and Pinto Divisions shall hereinafter be known as the Junior Division. The Mustang, Bronco, Pony and Colt Divisions shall hereinafter be known as the Senior Division.

- A. Foal Division - For youths between the ages of 3 and 4 years old prior to April 30th of the years playing season.
- B. Shetland Division - For youths 6 years old and under prior to April 30th of the years playing season.
- C. Pinto Division - For youths between the ages of 7 and 8 years old prior to April 30th of the year's playing season.
- D. Mustang Division - For youths between the ages of 9 and 10 years old prior to April 30th of the year's playing season.
- E. Bronco Division - For youths between the ages of 11 and 12 years old prior to April 30th of the years playing season.
- F. Pony Division - For youths between the ages of 13 and 14 years old prior to April 30th of the years playing season.

SECTION 5 - NUMBER OF TEAMS - The number of teams in each division shall be a maximum to be established by PONY BASEBALL, INC.

SECTION 6 - PLAYERS PER TEAM - The Board of Directors will establish the minimum and maximum number of players per team.

Walnut PONY Baseball By-Laws

2025-26

SECTION 7 - MANAGERS WITH BOARD POSITIONS - Any Member of the Board of Directors may manage a team. In the event there is a conflict of interest, said board member will recuse themselves from decision making and voting.

SECTION 8 - SCHEDULES - All League game schedules are prepared by the Scheduler and submitted to the Board of Directors for approval.

SECTION 9 - UMPIRE - The League may use professional umpires at all League games with the exception of Foal.

SECTION 10 - PLAYING FIELDS - Playing fields shall match the requirements as set forth by PONY BASEBALL, INC., as near as possible considering available times.

SECTION 11 - PLAYING EQUIPMENT- League equipment shall be the responsibility of the Team Manager from the time of issue until returned to the Equipment Manager at the end of the playing season.

SECTION 12 - PLAYING UNIFORMS - Players shall be in full league issued (jersey and hat) uniforms at each scheduled League game. The League shall supply each player with one jersey, one hat, a belt and socks. This applies to all divisions. The player shall supply their own matching baseball pants. This applies to all divisions. Any deviation from this policy must be brought to the Board for approval.

SECTION 13 - SCOREKEEPERS - The League shall use paid scorekeepers. In the event that a paid scorekeeper is not available, it shall be the responsibility of the home and visiting team to supply the official game scorekeeper. In order for a person to become a recognized scorekeeper in the League, they must attend a League Scorekeeper's meeting.

SECTION 14 - GAME ADMISSION- No charge shall be made for the admission to regular season games. Volunteer contributions are permitted. Parent and friends of the Players shall be encouraged to attend the games.

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1 - The Board of Directors shall vote on all matters pertaining to the finances of the League. The Board shall place all income, including League Snack Bar funds in the League bank account, directing the expenditures of same in such a manner as is fair and equitable to all members of the League.

SECTION 2 - The Board shall not permit the contribution of funds or property to individual teams, but shall solicit same

Walnut PONY Baseball By-Laws

2025-26

for the common treasury of the League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the League.

SECTION 3 - The Board shall not permit the solicitation of funds in the name of the League unless all of the funds so raised are placed in the League treasury.

SECTION 4 - The Board shall not permit the disbursement of the League funds for other than the conduct of League activities in accordance with the rules and policies of Walnut Valley PONY Baseball, Inc.

SECTION 5 - No Director, Officer, or Member of the League shall receive directly or indirectly, any salary, compensation or emolument from the League for services rendered as Director, Officer, or Member, unless specifically approved by the Board of Directors.

SECTION 6 - All funds received, including transfer of League Snack Bar funds, shall be deposited to the credit of the League in the bank and all disbursements shall be made by check. Two Directors who shall be appointed by the Board shall sign all checks in excess of \$1,000.00. The bank used by the League shall be designated yearly by resolution of the Board of Directors.

SECTION 7 - The fiscal year of the League shall begin on the first day of September and shall end on the last day of August the following year.

SECTION 8 - The financial responsibilities of the League shall end each year with a surplus or a balanced budget.

SECTION 9 – DISSOLUTION: Upon the winding up and dissolution of this corporation, after paying or adequately providing for the payment of the debts, obligations and liabilities of the corporation, the remaining assets of this corporation shall be distributed to the Parks and recreation programs of the City of Walnut, California, or such other nonprofit funds, foundation or Corporation, which is organized and exclusively for charitable purposes and which has established its tax-exempt status under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any United States Internal Revenue Law).

SECTION 10 – CHARGES: Any League member or any other person requesting copies of financial reports, statements and minutes from the board meeting will be charged a flat fee of \$25.00 plus the current charge for each photocopy. A written request must be submitted to the President or the Board of Directors.

ARTICLE XII – OFFICES

The principal office of the transaction of the activities and affairs of the corporation is located in Los Angeles County, California. The Board of Directors may change the principal office from one location to another. Any change of principal office shall be noted by the Secretary on these By-Laws opposite this section, or this section may be amended to state the new location.

ARTICLE XIII – FINANCIAL AND ACCOUNTING

These By-Laws may be amended, repealed, or altered in whole or in part by the majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Walnut PONY Baseball By-Laws

2025-26

Walnut Pony Select League Bylaw Addendum

SECTION 1- The purpose of the Walnut Select League is to bring more competitive baseball to Walnut Pony. The Walnut Select Teams are categorized as a "Travel Baseball Team" representing Walnut Pony. This Select league will encourage players to stay with the Walnut Pony organization instead of going to outside travel ball teams to play at an advanced skill level.

SECTION 2- Walnut Select Teams may be required to travel to other cities for games, practices or baseball tournaments. Select Teams will receive a minimum of 1 day practice field time for 1 hour practice. The scheduled time will be outside of rec team games or practices.

SECTION 3- Fees-Walnut Pony Select players will complete registration on the Walnut Pony Website. Players will pay the required registration fee to Walnut Pony. The Select league registration fee includes a uniform (hat, two Walnut jerseys, belt, socks), league insurance, Walnut City league fees, Irvine Select registration fees, Opening Day raffle tickets, field maintenance, snack bar maintenance, home game umpire fees, home game field equipment including baseballs, paint and upkeep. Walnut registration fees do not apply to Coaches' fees, tournament fees, sponsorship fees or team dues. All registration fees must be paid in full prior to receiving Player's uniforms. Select Players are excluded from the snackbar reimbursement.

SECTION 4-Raffle Tickets- \$100 worth of raffle tickets are included with the league registration fee packet. Players can sell the raffle tickets as reimbursement.

SECTION 5- Sponsorship- Teams are required to raise an additional \$200 in sponsorship. Sponsorships can come from parent donations, business contribution and or team item sales at our Opening Day. All business checks must be written to Walnut Pony Baseball Corp. The league will hold 10% back and write a check back to the team for the remainder. See our Sponsorship rules and guidelines on our Walnut Pony Website.

SECTION 7- Fees outside of Walnut Pony. If teams charge monthly dues to Players for tournaments, paid coaches, clinics or other costs, the teams must submit a request to the league for approval. All fees must be disclosed to parents/guardians as team dues not affiliated with Walnut Pony. Walnut Pony is not responsible for collecting, managing or refunding any fees.

SECTION 8- Manager Selection- Anyone interested in being considered as a Select Manager must submit an application to the Board of Directors. The Select Player Agent and Board of Directors will review the application based on Walnut Pony tenure, success record and plans for the season. Anyone disciplined for misconduct will require board review. All managers, coaches and team parents must acknowledge, sign and abide by Walnut Pony's Code of Conduct and Walnut Select Bylaw Addendum. Walnut Pony offers Select Teams in the following divisions 7U, 8U, 9U, 10U, 11U, 12U, 13U, 14U. Players are allowed to play up in any division of the Select League with Player Agent and Board approval.

SECTION 9-Player Tryouts-Managers and Coaches are responsible for recruiting and maintaining players. Managers can engage players outside of Walnut's rostered enrollment prior to the final roster submission deadline. Walnut Pony existing players can try out for a Select Team but must join the team prior to regular season player evaluations. Select Manager/Coaches will not attend regular season player evaluations to complete their rosters.

SECTION 10- Tournaments not sponsored by the Pony organization. Select teams must play all regular season games through Walnut Pony. If available, Walnut Select teams can play USSSA tournaments as a Walnut Select Team. Walnut League insurance will not cover players or coaches for outside tournaments.

Walnut PONY Baseball By-Laws

2025-26

CERTIFICATE OF SECRETARY

I, the undersigned, certify that I am presently elected and acting as the Secretary of Walnut Valley Pony Baseball, Inc., a California Nonprofit Public Benefit Corporation, and the above By-Laws of this corporation was adopted at a meeting of the Board of Directors held on November 17, 2026.

Executed on November 17, 2026.

Crystal Garcia
Secretary - WVPB